

**Stage Door**  
**Dancing Holiday Magic Survival Packet**  
**December 9<sup>th</sup> and 10<sup>th</sup>, 2017**

IMPORTANT – DO NOT LOSE THIS INFORMATION. YOU MUST READ ALL CONTENTS OF THIS PACKET IN ORDER TO SURVIVE THE HOLIDAY SHOW EXPERIENCE!

**When:**

- MANDATORY DRESS REHEARSALS: Saturday, December 9th
- PERFORMANCE: Sunday, December 10th – 10:00am, 12:00pm, 2:00pm and 4:00pm

**Where:**

R. Roger Rowe Theater  
5927 La Granada, Rancho Santa Fe, CA 92067

**\*If you are unsure at any time, after reading this entire document, about when, how, where or why; please don't hesitate to ask us. We are here to help you understand the process, as well as ensure that you are properly informed.**

**Dress Rehearsal Info:**

**Show Times | Dress Rehearsal Call Times**

10:00am Show | Dress Rehearsal 9:30am  
12:00pm Show | Dress Rehearsal 11:30am  
2:00pm Show | Dress Rehearsal 1:30pm  
4:00pm Show | Dress Rehearsal 3:30pm

THE DRESS REHEARSAL IS MANDATORY. DANCERS UNABLE TO ATTEND THE DRESS REHEARSAL MAY NOT PERFORM IN THE RECITAL. We work very hard to ensure that the dress rehearsal process is enjoyable and stress-free; however, it is always the most difficult part of the show. This may be the first “dress rehearsal” experience for many children and parents, so there are a few things you can do to prepare yourself:

- **IMPORTANT:** Dancers must arrive at their scheduled arrival time **dressed and ready to perform**. This is approximately 15 minutes prior to their on-stage time. If your student has more than one dance, they should come dressed in the costume for the first dance that will perform. Please refer to the show order attached.
- Parents are responsible for your own child at all times during dress rehearsal.
- We sometimes run ahead of schedule, so don't be late.
- Due to time constraints we are not able to wait for late dancers, and we cannot re-run dances if a dancer was missing.

**Dress Rehearsal Procedures:** All dancers should come dressed in full costume, correct tights, stage make up and proper hairstyle. (Costume appearance and detail will be checked during rehearsal.) Upon arrival proceed to the “House” which is the audience. Rows of seats will be labeled with the names of the dances in the show, please sit in the appropriate row. Dancers not allowed backstage (except if the dancer is in more than one dance and needs to change costumes) at any time during the dress rehearsal. If they have more than one dance and need to change costumes, they should bring one bag with any belongings, all labeled with their name. After your dancer dances please wait for a teacher to excuse you to go home.

Photography and videotaping are NOT allowed at the actual show, but these activities are allowed and encouraged during the dress rehearsal. There is more information regarding this topic later in this document.

## **The Big Day!!**

### **Show Times | Check In Times**

10:00am Show | Check in Time 9:30am

12:00pm Show | Check in Time 11:30am

2:00pm Show | Check in Time 1:30pm

4:00pm Show | Check in Time 3:30pm

Final check-in and backstage secured 10 minutes prior to performance

- Parents will be given a **Student Release Card** to hand in when they pick up the student after the recital. Please designate one parent to drop off and pick up student. **You must have your card in order to pick up your student. Please make sure your child knows who is picking her/him up.**
- **Students are to remain backstage during the entire show. No one** will be allowed in or out during entire show (approx. 45 minutes). Our Parent Volunteers and staff will be watching and caring for the students. **For the safety and enjoyment of all, PLEASE do not request exceptions to these arrangements.**
- Due to time constraints all dancers who are in only one dance must be fully dressed with hair, make-up, and costume when dropped off...the backstage area is not a dressing area, rather a “holding” area. No jewelry is to be worn on stage. Clear nail polish **only**. Bring no valuables to be left in dressing rooms or backstage.
- \*Special Rule: As a request from the backstage volunteers, only one parent may enter the dressing area to drop off or pick-up their child (preferably a female, as some dancers may be changing). No extended family or friends are allowed in the dressing area. This is in order to avoid too many people in one place, so that we can better supervise the dancers.
- You may want to consider bringing a large over-sized T-shirt to cover up their costume while waiting backstage.

**Show Procedures:** Dancers go directly to the dressing area when they arrive at the theater. Dancers wait in the dressing area until it is time to perform. Parents sign them in and go wait in line for the house of the theater to open. After the dancers perform they will come directly back

to their dressing area and wait until the finale of the show. All dancers will go onstage again for the finale. After the show, dancers will wait backstage until designated parent picks them up.

**Students in Multiple Shows:** Students who are in multiple shows should be picked up between shows. We cannot be responsible for children between the shows. The entire crew teachers, chaperones, etc.) have other responsibilities between each show.

**You, the audience, are a valuable asset to the success of our show. The following information will help you enjoy the performance even more:**

-Lobby doors and theater seating will be open 20 minutes prior to curtain time.

-Young children are not allowed to run around or sit on the stage.

**-NO food or drink** is allowed in the auditorium.

**-PLEASE be on time.** Late comers will be allowed in back of theater and required to wait until a slight --pause in the program before being seated. This causes less distraction to the students performing and little interruptions to the rest of the audience.

**-NO CAMERAS OR RECORDING DEVICES!** The students will give their best effort to present a professional performance. Please reward their efforts by being an appreciative and courteous audience. *We all thank you!*

### **Frequently Asked Questions:**

1. **Who supervises my child backstage?** All classes of dancers ages 8 and under are supervised by an adult parent volunteer or teacher during the entire run of the show. The volunteers are responsible for all dancers while they are backstage.

2. **Does my dancer need to stay for the entire show?** YES, Students are to remain backstage during the entire show. No one will be allowed in or out during the show (approx. 30 minutes). If a student elects to leave before the end of the show, they will not be allowed to participate in any subsequent shows.

3. **Where do I pick up my child?** All dancers maybe signed-out from the backstage area, at the same spot where they were dropped off.

### **Pictures, Ticket Sales, DVD, Program Ads, Parent Volunteers, Flowers & Dance Locketts**

#### **Pictures**

Artistic Impressions, a professional performing arts photographer, will be taking pictures **at the R. Roger Rowe Theater on Saturday, December 9th. Please see the attached flyer for your designated photo time.**

**Picture Day Information:** Dancers will be taking their picture right after they are done rehearsing their dance. All dancers wear full costume, shoes, hair and makeup (check your class direction sheet given out with costume). Purchasing pictures is optional, but even if you don't purchase a package we would like you to be in your class picture. Artistic Impressions is staffed with experienced dancers and photographer assistants to help pose dancers. Parents – refrain from entering the photo shoot areas and rooms while your child is being photographed. Do not take photographs or snapshots of dancers in photo shoot rooms or areas.

## **Tickets**

**When can I purchase tickets?** Tickets will go on sale online on Thursday, November 10th at 8:00AM. Tickets are on sale through the day of the performance, as long as tickets are still available. This year we will be have reserved seating, so ***Buy your tickets early, first come first serve!*** **WE DO ANTICIPATE SOME SOLD OUT SHOWS!!**

**How do I purchase the tickets?** You will purchase your tickets online from Dance Recital Ticketing, our online ticketing provider. Go to our special Dance Recital Ticketing page on your computer, tablet, or smart phone at <https://25921.recitalticketing.com> or Go to our website, [www.stagedoor-dance.com](http://www.stagedoor-dance.com) and click on "Buy Tickets"

**How much do tickets cost?** Reserved Seat: \$12.00\* + \$1.45 DRT ticket fee  
(3 and under) Guests age three and under, are admitted free, but must be seated on your lap. If you would like a reserved seat for a guest, under three, you must purchase a ticket.

**How do I get my 2 free tickets that come with the recital fee I already paid?** To redeem these tickets we will supply you with a special Coupon Code to unlock the free tickets at checkout. This code will sent to you by email as we get closer to November 10th.

**Is handicapped seating available?** Yes, these seats are clearly labeled on the seating chart.

**Do parents need a ticket?** Yes, all family, friends and guests must purchase a ticket.

**Do I need a ticket if I am helping backstage?** No. You will remain backstage for the duration of the show. When your dancer is on stage you can choose to watch from backstage or go into the audience in our reserved parent volunteer seats.

**Does the dancer need a ticket?** No, All dancers who are performing in the show will be backstage and do not need a ticket.

**I have student/students in multiple shows performing in different dances. Do I need to buy tickets for each show?** If your dancer is in multiple shows, doing different dances in each, you will have an extra set of FREE tickets that can be used for that second show.

**I have a dancer in the same dance in two different shows. Do I need to buy tickets for each show?** No, all students who perform in more than one show will have the opportunity to get extra performing experience. Parents and friends normally attend only one of their performances.

## **DVD & Photography**

### **NO VIDEOTAPING - NO FLASH PHOTOGRAPHY, During Performances**

Our shows will be professionally video recorded by Thumbs Up Productions. Order forms will be available at Stage Door or online at [www.stagedoor-dance.com](http://www.stagedoor-dance.com). Videos can be ordered prior to the show, at the show, or after the show. We understand that it is important for each family to preserve their dancer's recital memories via video. We do not allow video cameras or flash photography in the theater during the actual performance. Flashes are distracting and

dangerous to the dancers on stage. Remember, dancers are staring into a dark space and flashes from the audience can temporarily blind them resulting in collisions on stage and or falling off the front of the stage. This is not an issue at dress rehearsal because the house lights are on while they are performing. People taking video or shooting pictures of their child on stage block the view of and distract audience members seated behind and to the sides.

A video taken from the audience with a non-professional camera rarely turns out to look very good due to the challenging lighting, shakiness, and heads of audience members that block the view of the camera. No personal video cameras or smartphone video are allowed at the shows; however, they are allowed at the dress rehearsal. Each performance is professionally videotaped and edited. Our professional videographers do a wonderful job and are highly experienced in shooting and filming dance performances.

### **Parent Volunteers**

We are looking for parent volunteers to help backstage at the shows. Your participation will be essential to a successful and safe show. To sign up to help visit our website, [www.stagedoor-dance.com](http://www.stagedoor-dance.com). ***As a reward for volunteering, you are eligible to purchase recital tickets one day before the general public.***

***\*\*We will e-mail all volunteers a Priority Pre-Sale Day Pass to access ticket sales.\*\****

### **Flower Sales**

If you would like to congratulate your dancer with flowers we will be selling flowers before each show. Please be aware that we will have a limited amount, so purchase early!

#### **10:00 Show**

The Greatest Time of Year- Stage Door Kids  
Want Build a Snowman - Tw.Tots Mon 10:30 & Fri 9:30  
Sleigh Ride- Pop Musical Theater Tues 6:00  
Jingle Bells Mix - Boys Crew Hip Hop Tues 3:30  
Angel Lullabye - Mini Ballet Wed 5:30  
Let it Snow- Mini Jazz/Hip Hop Tues 4:30  
Rudolph- Twinkle Tots Thurs 9:30  
Sugar Plum Babies - Dazzlers Mon 10:30 & Wed 9:30  
Jingle Bell Rock - Kinder Stars Wed 3:30  
Whatchamawho - Mini Pop Musical Theater Thurs 4:30  
All I Want for Christmas - Int. Hip Hop Thurs 5:30

#### **12:00 Show**

The Greatest Time of Year - SDK  
Want to Build a Snowman- TW. Tots Tues 9:30 & Wed 10:30  
Angels Lullaby - Mini Ballet Tues 4:15  
Marshmallow World - Dazzlers Thurs 10:15  
Winter Wonderland - Junior Lyrical Wed 4:30  
Let it Snow - Mini Jazz/ HH Mon 3:30  
Sugar Plum Babies - Dazzlers Tues 10:30 & Fri 10:30  
Baby it's Cold Outside - Mini and Jr. Tap Tues 3:30 & Thurs 4:30  
Rudolph - Tot Hop Tues. 9:30  
Dolls - Junior Ballet 2 Wed 3:30  
Mirlitons - Jr. Ballet 3 Thurs 3:30

**2:00 Show**

The Greatest Time of Year - SDK )  
Want to Build a Snowman - Tw. Tots Mon. 9:30  
Jingle Bells Mix - Boys Hip Hop Wed. 4:30  
Sugar Plum Babies - Dazzlers Mon. 4:30  
Deck The Rooftops - Dance Tm. Prep Mon. 6:00  
Pine Forest - Ballet II Mon. 6:30  
Rudolph - Twinkle Tots Mon. 3:30  
Angels Lullaby - Mini Ballet Mon. 4:15  
Winter Wonderland -Lyrical Beg/Int Tues. 5:30  
Flowers - Ballet IV Wed. 6:30  
Jingle Bell Rock - Kinder Stars Tues. 10:30  
Sugar Plum - Pointe Wed.

**4:00 Show**

The Greatest Time of Year - SDK  
Want to Build a Snowman - Tw. Tots Sat. 10:30  
The Winter in California - Adv. Lyrical Thurs. 5:30  
Gettin' in the Mood for Christmas - Jr. Jazz Mon. 5:30  
Sugar Plum Babies - Dazzlers Sat. 10:30  
Baby it's Cold Outside - Adv. Tap Thurs. 6:30  
Let it Snow - Mini Jazz/HH Fri.2:30  
Carol of the Drums - Adv. Hip Hop Thurs. 6:30  
Arabian - Ballet V Thurs 7:30  
Gingerbread Man - Jr. Hip Hop Thurs. 3:30  
Spanish - Basic Ballet Wed. 6:30  
Deck The Rooftops - Int./Adv. Jazz Wed. 5:30  
Snow - Ballet V Mon. 7:30  
Sleigh Ride - Pop Mus. Th Tues. 5:00



